



Minutes of the
City Commission for the City of Traverse City
Special Meeting
May 17, 2016

A special meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7:00 p.m.

Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Gary Howe, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Jim Carruthers presided at the meeting.

Topics of Discussion:

1.

Consideration of establishing Items 2 through 9 as a Special Consent Calendar, with the option of removing any items from the Special Consent Calendar for individual consideration by the City Commission.

Moved by Lewis, seconded by Shamroe, that the City Commission established a Special Consent Calendar for Items 2 through 9 on the agenda; and that any item on the Special Consent Calendar, after its official presentation by the City Clerk, shall be removed from the Special Consent Calendar for individual consideration by the Commission upon the request of any member of the City Commission, staff or public.

CARRIED unanimously.

As request by Mayor Pro Tem Richardson, Agenda Item 2 was removed from the Consent Calendar.

As requested by Commissioner Howe, Agenda Item 6 was removed from the Consent Calendar.

As requested by Mayor Carruthers, Agenda Item 7 removed from the Consent Calendar.

As requested by Karl Bezyak, 138 East 16th Street, Agenda Item 4 was removed from the Consent Calendar.

As requested by Rick Buckhalter, 932 Kelley Street, Agenda Item 9 was removed from the Consent Calendar.

Moved by Lewis, seconded by Richardson, that the Special Consent Calendar as amended, be approved:

2.

Removed from the Special Consent Calendar.

3.

The Mayor and City Clerk execute a three-year agreement with Grand Traverse County for it to provide police central records services, with the terms as generally described in the April 26, 2016, communication from the City Attorney, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

4.

Removed from the Special Consent Calendar.

5.

The City Manager be authorized to issue a service order in the amount of \$16,556.00 to M&M Pavement Markings, Inc. for 2016 Street Painting of Centerlines and Edgelines, with funds available in the various Street Funds.

6.

Removed from the Special Consent Calendar.

7.

Removed from the Special Consent Calendar.

8.

The Mayor and City Clerk execute an unit prices agreement with Ecosystem Planning and Restoration, LLC, for implementing the Supplemental Environmental Project (SEP) described in Exhibit D of the Administrative Consent Order with the Michigan Department of Environmental Quality (ACO-000235) in the amount of \$97,750, more or less, with the agreement subject to approval as to its form by the City Attorney and its substance by the City Manager, with funds available in the River Settlement Fund administered by Rotary.

9.

Removed from the Special Consent Calendar.

CARRIED unanimously.

Items Removed from the Special Consent Calendar:

1.

Consideration of approving the City of Traverse City and Charter Township of Garfield Recreational Authority Fiscal Year 2016/2017 Budget, as required by its bylaws.

The following addressed the Commission:

Matt Cowall, Recreational Authority Executive Director

Moved by Richardson, seconded by Howe, that the Proposed Fiscal Year 2016/2017 Budget for the City of Traverse City and Charter Township of Garfield Recreational Authority be approved as required by Recreational Authority Bylaws.

CARRIED unanimously.

2.

Consideration of authorizing a service order for painting of crosswalks, parking areas and street legends.

The following addressed the Commission:

Dave Green, Director of Public Services

Moved by Howe, seconded by Shamroe, that the City Manager be authorized to issue a service order in the amount of \$66,076.30 to M&M Pavement Markings, Inc. for the 2016 Street Painting of legends, crosswalks and parking areas, with funds available in the various Streets, Parks and Recreation, and Auto Parking Funds.

CARRIED unanimously.

3.

Consideration of authorizing an encroachment agreement for a 2' x 6' encroachment over public property for electric, phone and cable meters, boxes and pedestals to serve four units of the Uptown Condominium Development, as requested by the developer.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Werner, that the Mayor and City Clerk execute a Permission of Encroachment Agreement with Uptown Development TC, LLC for an encroachment into the City easement as described in the City Engineer's May 9, 2016, communication, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney; and further subject to receipt of legal descriptions of the actual encroachments including a survey drawing prepared by a professional engineer, and receipt of the insurance policy required by the City Clerk.

CARRIED unanimously.

4.

Consideration of adopting a resolution scheduling a public hearing for June 20, 2016, regarding a property-owner initiated request for a special improvement district which would pave the alley south of 16th Street between Union and Cass Streets.

The following addressed the Commission:

Marty Colburn, City Manager
Karl Bezyak, 138 East 16th Street

Moved by Lewis, seconded by Shamroe, that the Resolution Scheduling Public Hearing on Special Improvement District No. 2015-007, be adopted, scheduling the public hearing for June 20, 2016.

CARRIED unanimously.

5.

Consideration of adopting a resolution recognizing Groundwork as a local non-profit organization within the community so they may apply for a Raffle License from the State of Michigan.

The following addressed the Commission:

Marty Colburn, City Manager
Rick Buckhalter, 932 Kelley Street

Moved by Haas, seconded by Howe, that the Local Governing Body Resolution for Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize Groundwork Center as a local non-profit organization, be adopted.

CARRIED unanimously.

Topics for Discussion:

10.

Public hearing regarding the City Manager's Proposed Budget for Fiscal year 2016/2017.

Mayor Carruthers opened the public hearing.

The following addressed the Commission:

Marty Colburn, City Manager

Rick Buckhalter, 932 Kelley Street
Chris Maxbauer, Grand Traverse County Commissioner, 803 West Eighth Street
Homer Nye, 228 South Spruce Street
Rebecca May, 228 South Spruce Street

There being no one further desiring to speak/ there being no one desiring speak, Mayor Carruthers closed the public hearing; and no action was taken.

11.

Consideration of one appointment to the Traverse City Arts Commission.

Moved by Howe, seconded by Richardson, that Jason Dake be appointed to one four-year term, seat previously held by Metta Lansdale, expiring April 4, 2019, on the Traverse City Arts Commission.

CARRIED unanimously.

12.

Consideration of establishing an ad hoc interview committee regarding appointments to two regular member seats on the Board of Zoning Appeals.

Moved by Richardson, seconded by Lewis, that Jeff Cockfield, be reappointed as regular member to one three year term expiring June 30, 2019, and that Caroline Gersch be appointed as regular member to one three year term expiring June 30, 2019, seat previously held by Quinn Raftery, effective June 30, 2016, on the Board of Zoning Appeals.

CARRIED unanimously.

13.

Announcements from the Deputy City Clerk.

The following addressed the Commission:

Katelyn Zeits, Deputy City Clerk

14.

Public Comment

The following addressed the Commission:

Zach Dittenber, 9700 East Traverse Highway

Chris Maxbauer, 503 West Eighth Street

Rick Buckhalter, 932 Kelley Street

Claire Bergin, 4665 Arbor Grove

Sarah David, 6075 Lillian Lane

Karl Bezyak, 138 East 16th Street

Marty Colburn, City Manager

There being no objection, Mayor Carruthers declared the meeting adjourned at 8:17 pm.

Katelyn Zeits, CMC
Deputy City Clerk

Approved: _____, _____
(Date) (Initials)